



FY2006 (7/1/05 – 6/30/06) Annual Work Plan

Franklin Conservation District

For More Information Contact: Mark Nielson, (509) 545-8546 x 3, mark-nielson@wa.nacdn.net

Mission of the Franklin Conservation District

- The Franklin Conservation District promotes the conservation and wise use of natural resources by providing technical and financial assistance to landowners.

Natural Resource Priorities and Goals:

- To lessen the impact of agriculture on water quality and quantity.
- To lessen the impact of agriculture on air quality.
- To protect the natural resource base including range land, recreation areas, wildlife habitat, and prime farm lands through land use policy and project implementation.

Information – Education Priorities and Goals:

- Carry out an active information and education program aimed at the general public, landowners, growers, and schools.

District Operations Priorities, Goals & Funding Sources:

- Conduct effective and efficient operations including accounting, grant vouchering, personnel management, Supervisor elections & appointments, training & development, annual planning and reporting.
- Funding sources: Basic Funding, District Assessment, and various other grants (see activities below for specific grant funding sources).

Program Area: Water Quality and Quantity

Goal(s): To lessen the impact of agriculture on water quality and quantity.

Funding Source(s): Various sources – See funding source column for each activity.

Activities for FY2006

	Target Dates	Person Responsible	Funding Source
Conduct project funded by WCC Implementation Grant. Provide Irrigation Water Management Technical Assistance and Info/Ed	7/1/05 - 6/30/07	Mark	WCC
Conduct AFO/CAFO grant project. Provide cost-share and technical assistance to livestock operations to protect water quality.	7/1/05 - 6/30/07	Heather	WCC

Conduct Ecology Perennial Wheat grant in conjunction with WSU	7/1/05 - 6/30/07	Pat / Susan	Ecology
Conduct Ecology State Revolving Loan Grant to increase irrigation efficiency. Implement associated technical assistance grant for SRL program.	9/1/02 - 12/31/05	Mark / Pat / Susan	Ecology
Participate as Director for Dairy P.E. Position/Grant with ACD, BCD, MLCD, OCD, SYCD, UGCD, & WCD.	7/1/05 - 6/30/07	Mark	Basic and District Assessment
Revise water quality priority list, select projects, and seek funding to begin 7/06. Prepare application for Nov/Dec, 2005 grant cycles.	7/1/05 - 12/31/05	Board & Staff	Basic and District Assessment
Seek funding for items that expand & enhance FCD's Water Quality Programs; consider: A. Review & update water quality section of LRP (priorities) B. Soil moisture monitoring equipment for grower use: SSAT, Aquatel, Tensiometer, other C. Re-sample West Pasco wells & Block 1 D. Make FCD data more available, newsletter?, annual meeting? E. Respond to large requests for data review & Technical Assistance.	7/1/05 - 6/30/06	FCD Staff	Unfunded
Continue to implement 4 County GWMA project: Project Administration & Fiscal Management (Act as grantee for GWMA EPA and Ecology Grants) GIS Database Maintenance Stratigraphy mapping Distribute IWM Cost-Share (GWMA, CD, & BPA funds) Conduct DSS Educational Program Conduct Water on Wheels Program Provide Technical Assistance for IWM & DSS Programs	7/1/05 - 6/30/05	Mark / Lynn / Denise Pat Susan Susan Lynn Kara Susan/Mark/Heather	GWMA

Implement NRCS IWM TSP Agreement	7/1/05 – 12/31/05	Mark/Susan/Heather	NRCS/GWMA
Provide input as requested on processing plant waste water application.	7/1/05 – 6/30/06	Mark	District Assessment
Participate with B-F Council of Governments, as requested.	7/1/05 – 6/30/06	Mark	District Assessment
Participation with FSA & NRCS: Cost share on I.W.M./Water Quality Items, EQIP, CSP. Convene Local Working Group.	7/1/05 – 6/30/06	Board & Mark	Basic and District Assessment
Meet with County Commissioners on water quality projects and funding.	7/1/05 – 6/30/06	Board & Mark	Basic and District Assessment
Participate with Ecology on water quality complaints thru MOA.	7/1/05 – 6/30/06	Mark	District Assessment
Provide input to officials and agencies of water quality and quantity concerns from Agricultural changes in the County.	7/1/05 – 6/30/06	Board & Staff	District Assessment
Assist County in Implementation of HB1557, which provides Tax Exemptions on practices that benefit water quality, quantity, & wildlife habitat.	7/1/05 – 6/30/06	Mark	District Assessment
Work with County Planner, Ecology, Board, and Staff on AFO/CAFO activities in County.	7/1/05 – 6/30/06	Mark/Heather	District Assessment & WCC Imp.
Coordinate water quality issues with WSU/Co-Op Extension.	4/06	Mark	District Assessment
Respond to requests for water quality information on wells, water systems, wellhead protection, etc. as requested & available.	7/1/05 – 6/30/06	Staff	District Assessment
Stay aware of Salmon Enhancement Plans for Snake and Columbia	7/1/05 –	Board & Staff	District

Rivers and Hanford Reach Designation and their influence on agriculture and water quality & quantity in County.	6/30/06		Assessment
Continue working with SCBID on USBR water conservation and quality program; publish ET data.	7/1/05 – 6/30/06	Mark	WCC Imp.
Provide staffing for Franklin County Water Conservancy Board (.05 FTE)	7/1/05 – 6/30/06	Mark	Inter-governmental service agreement and District Assessment.
Fulfill FCD responsibilities under State Dairy Law as funding allows.	7/1/05 – 6/30/06	Heather/Mark	WCC
Work with NRCS and FSA to implement a Field Office GIS/GPS program to assist water quality projects.	7/1/05 – 6/30/06	Pat	Unfunded
Participate in Pasco Basin Aquifer Rule Making process through communication with Ecology and USBR.	7/1/05 – 6/30/06	Mark	Unfunded
Participate in Columbia River Initiative process through communication with Ecology and Columbia Snake River Irrigators Association (CSRIA).	7/1/05 – 6/30/06	Mark	Unfunded
Assist Columbia Snake River Irrigators Association in implementing a self-certification irrigation BMP program.	7/1/05 – 6/30/06	Mark	CSRIA and District Assessment.
Demonstrate water quality benefits of using a Weedseeker and GPS guidance steering devices.. Try to include these practices in EQIP cost-lists under Pest Management	7/1/05 – 6/30/06	Mark / Board	Unfunded

Program Area: Air Quality**Goal(s):** *To lessen the impact of agriculture on air quality.***Funding Source(s):** *Various sources - See funding source column for each activity.***Activities for FY2006**

	Target Dates	Person Responsible	Funding Source
Respond to requests on Wind Erosion/Dust Control matters.	7/1/05 - 6/30/06	Board and Mark	District Assessment
Implement Franklin County's agricultural burn permit program. Accept burn permit applications and issue burn permits.	7/1/05 - 6/30/06	Mark/Heather/Susan	Permit Fees.
Explore straw mulcher/spreader, water truck - consider EPA, Ecology, WCC funding. FSA cost-share - Asparagus Growers Assn., rental co.	7/1/05 - 6/30/06	Board & Staff	Unfunded
Review research done by WSU, STEEP, ARS to meet needs of Franklin County.	7/1/05 - 6/30/06	Board & Staff	Unfunded
Consider having mower to rent for CRP rather than burning; funding possibility from Ecology Burn Funds.	7/1/05 - 6/30/06	Board & Staff	Unfunded
Increase activity regarding heavily used gravel roads and other areas in regards to dust emissions.	7/1/05 - 6/30/06	Board & Staff	Unfunded

Program Area: Land Use Policy and Projects

Goal(s): To protect the natural resource base including range land, recreation areas, wildlife habitat, and prime farm lands through land use policy and project implementation.

Funding Source(s): Various sources – See funding source column for each activity.

Activities for FY2006			
	Target Dates	Person Responsible	Funding Source
Recommend and implement Land Use Policy concerning prime, Unique, and additional ag land through the county under Growth Management Act Planning.	7/1/05 – 6/30/06	Board and Staff	District Assessment
Implement EPA funded grant to assess and develop wildlife corridors throughout Franklin County.	7/1/05 - 6/30/06	Pat	EPA
Provide soils data and interpretations as time available.	7/1/05 - 6/30/06	Staff	Unfunded
Inform various Gov't Officials and Agencies of Land Use concerns affecting natural resources.	7/1/05 - 6/30/06	Mark	Unfunded
Provide referrals for tree sales.	7/1/05 - 6/30/06	Staff	Unfunded
Provide technical input on Wildlife Habitat, Wetlands, as time is available.	7/1/05 - 6/30/06	Staff	Unfunded
Continue opposition of removal of Snake River Dams.	7/1/05 - 6/30/06	Board and Staff	District Assessment
Continue to administer funds for installation of wildlife watering facilities by the WDF&W on CRP lands.	7/1/05 - 6/30/06	Mark/Denise	District Assessment
Keep updated on CRP options.	7/1/05 - 6/30/06	Board and Staff	District Assessment
Help where needed or applicable to obtain legal public access to the Juniper Dunes Wilderness Area.	7/1/05 - 6/30/06	Board and Staff	District Assessment

Program Area: Information and Education

Goal(s): Carry out an active information and education program aimed at the general public, landowners, growers, and schools.

Funding Source(s): Various sources – See funding source column for each activity.

Activities for FY2006

	Target Dates	Person Responsible	Funding Source
Booth at Farm Forum - Water Quality Theme.	1/06	Board & Staff	All Water Quality Grants
Conduct Ecology Water Quality Education grant.	7/1/05 - 12/31/05	Pat/Heather/Kara	Ecology
Conduct Salmon in the Classroom grant.	7/1/05 - 8/31/05	Heather	EPA
Contact media with FCD activities.	7/1/05 - 6/30/06	Staff	Ecology / WCC / District Assessment
Contact State Legislators about FCD activities.	7/1/05 - 6/30/06	Board	District Assessment
Publish quarterly articles in the Agribusiness 2004 magazine.	7/1/05 - 6/30/06	Staff	District Assessment
Continue implementation and update of FCD Web site.	7/1/05 - 6/30/06	Pat / Staff	Ecology and District Assessment
Make presentations to grower and community groups, schools, etc., on FCD and water quality. As requested & available.	7/1/05 - 6/30/06	Board & Staff	WCC Imp.
Obtain Media Relations Training as available.	7/1/05 - 6/30/06	Board and Staff	Unfunded

Program Area: District Operations

Goal(s): Conduct effective and efficient operations including accounting, grant vouchering, personnel management, Supervisor elections & appointments, training & development, annual planning and reporting.

Funding Source(s): Various sources – See funding source column for each activity.

Activities for FY2006

Activities for FY2006	Target Dates	Person Responsible	Funding Source
Prepare APW.	3/06	Board & Staff	District Assessment
Continue update of FCD Long Range Plan	12/05	Board and Staff	Unfunded
Conduct 8-10 Board Meetings yearly.	7/1/05 – 6/30/06	Board and Staff	District Assessment
Attend S. Central Area Meeting.	10/05	Board	District Assessment
Attend WACD Convention.	11/05	Board & Staff	WCC Imp.
Maintain contact with County (commissioners, Assessor, & Treasurer) regarding assessment; will provide FCD match for current grants.	7/1/05 – 6/30/06	Mark	District Assessment
Assist NRCS with development of PO.	7/1/05 – 6/30/06	Mark	Unfunded
Hold annual Elections and Board Review.	01/06 – 4/06	Board	District Assessment
Audit District Financial Books.	04/06	Board	Unfunded
Recruit new Associate Board Members; consider non-ag, large circle, environmental, media, commodity/crop groups; Board Members invite guest to each meeting; notice in newspaper.	7/1/05 – 6/30/06	Board	Unfunded
Increase expertise in BARS & Accounting procedures & software.	7/1/05 –	Denise / Mark	Various

	6/30/06		Grants
Review Board Meeting location annually	12/06	Board	District Assessment
Administer funds, prepare reports (IRS, L&I, EMP, Security, State Tax, etc.), maintain financial records.	7/1/05 – 6/30/06	Denise / Lynn / Mark	All Grants
Carry out yearly employee evaluation: salary, benefits, job performance, description, work agreement	01/06	Board and Mark	District Assessment
Review insurance (Med & Other) options for board consideration.	01/06	Mark	Unfunded
Participate in training sessions needed to keep Staff up to date, particularly new staff.	7/1/05 – 6/30/06	Staff	Various Grants
Continue accounting & computer training, WADE training.	7/1/05 – 6/30/06	Staff	Various Grants
Update FCD computers as needed and funds allow.	7/1/05 – 6/30/06	Mark	Various Grants or District Assessment
Review with NRCS the FO staff needs and roles for NRCS & FCD staff.	7/1/05 – 6/30/06	Board and Mark	Unfunded
Continue implementation of computerized accounting program; continue work with accountant.	7/1/05 – 6/30/06	Denise	Various Grants
Update Employee Personnel Manual as needed.	7/1/05 – 6/30/06	Denise	District Assessment

Washington Conservation Districts assisting land managers with their conservation choices

BUDGET 2005

FRANKLIN CONSERVATION DISTRICT

REVENUE	Actual 2004	Proposed 2005
3177001 • Sales Tax Collected	\$ 355	\$ 350
3316662 • EPA'2/GWMA	90,884	78,568
3316663 • EPA'3/GWMA	536,771	200,923
3316664 • EPA'4/GWMA	165,869	46,136
3316665 • EPA'5/GWMA	-	695,900
3330502 • State Loan Funds	235,000	300,000
3330503 • SRL Payments	21,179	51,080
3340254 • EPA SIC	-	22,645
3340255 • EPA WE	-	45,298
3340312 • GWMA/Ecology	472,111	194,128
3340313 • CBCWQP/ECOL	7,856	-
3340314 • INFOED/ECOL	-	46,892
3340315 • IRAGTA/ECOL	-	41,338
3340317 • Perennial Wheat/ECOL	505	6,000
3340318 • Irrag Eff Wkshp	1,200	-
3340331 • Basic Funding/WCC	10,417	10,000
3340333 • Non-Competitive Grants/WCC	43,126	54,603
2004-USDA-NRCS TSP Agreement	-	16,853
3370701 • District Assessment	61,020	61,000
3386010 • Inter-Gov Clerical Services	-	2,500
3414310 • Burn Permits	12,246	10,000
3414311 • Irig-Ag Loan Fees	425	1,700
3415000 • Sales	4,123	4,000
3415001 • GWMA Sales	1,230	1,000
3611111 • Checking Interest-Bank of West	66	100
3611112 • Checking Interest-Col. Trust	982	1,000
3611190 • Interest - WA Invsmt Pool	3,554	3,000
3670010 • District Contributions	900	900
3690010 • Miscellaneous Revenue	98	100
3860020 • Ecology - Admin	2,355	1,931
3860021 • Ecology - Research	5,009	4,107
3890012 • Grower C/S Project Payment	-	-
3890013 • Dairy C/S - Reimb. To FCD	-	-
3890001 • Miscellaneous Non-Revenue	38,356	100,000
Total Revenue	\$ 1,715,638	\$ 2,002,052

BUDGET 2005

FRANKLIN CONSERVATION DISTRICT

	Actual 2004	Proposed 2005
DISBURSEMENTS		
5300020 · Benefits	\$ 21,373	\$ 25,642
5311110 · Salaries & Wages	259,015	310,818
5311231 · Office Supplies	17,458	15,000
5311132 * Field Expendable Supplies	-	250
5311135 · Tools & Equipment	10,188	10,000
5311336 · Special Meeting Expenses	-	1,000
5311140 · Water Samples/Soil Samples	2,826	3,000
5311141 · Professional Services	1,036,594	993,623
5311142 · Communication	5,071	2,500
5311143 · Travel	6,730	7,000
5311144 · Advertising	52	2,500
5311145 · Rentals & Leases	5,729	6,000
5311146 · Insurance	4,756	5,000
5311148 * Repairs & Maintenance	-	-
5311149 · Miscellaneous	21,175	20,000
5311151 · Cost-Share Growers	64,603	77,000
5860010 * Burn Permit - Admin	350	1,931
5860011 * Burn Permit - Research	925	4,107
5860012 * Refund - Admin	-	-
5860013 * Refund - Research	-	-
5860014 * Refund - FCD	-	-
5861001 · Sales Tax Remitted	-	700
5890000 * Non-Expense	-	100,000.00
5983110 * SR Loan Funds	135,000	400,000.00
Total Disbursements	\$ 1,591,845	\$ 1,986,071